

Number	Title	Update	Owner	Open/ Closed
Council-2023-001	Review Staff Contracts	18 January 2024: To updated contracts for all staff, based on new Model Contract issued by SLCC, January 2024.	Staffing Committee	Open
Council-2023-002	Independent Assessment of All 3 Roles	18 January 2024: Clerk Role Completed. 2 Grounds staff to be completed based on Job Descriptions.	Locum - to send to independant Assesor	Open
Council-2023-003	To Open New Bank Accounts with Unity and Close Co-operative accounts.	18 January 2024: New account opened, precet form details new account details. Propose to keep Co-op open as it is so hard to get Parish Council accounts, and spread monies to keep below £85k fsa guarantee levels.	Council Decision Required.	Open
Council-2023-004	Create Mailchimp Mailing List	18 January 2024: No Update.	Locum	Open
Council-2023-005	To Purchase Edition 13 of Arnold Baker on Local Council Administration & Clerk's Manual	18 January 2024: No Update.	Locum	Open
Council-2023-006	To issue agreement for the Gate on to the Recreation Ground, and check allother agreements - they are issued to the owner, not the propey and are not transferable.	18 January 2024: Resident informed approved, paperwork and historical checks to be completed.	Assistant Locum	Open
Council-2023-007	Letter to Didcot Town Council suggesting they move in to South and Vale Offices, once built	18 January 2024: Delegated to the Clerk to send afte circulating to all Cllrs, CC to draft.	CC	Open
Council-2023-008	Letter to Thames water regarding flooding on the A417	18 January 2024: Delegated to the Clerk to send afte circulating to all Cllrs, CC to draft.	CC	Open
Council-2023-009	Move to Scribe Software for Finance; Allotments & Cemetery	18 January 2024: Accounts should be up to date to the end of Q3 by the time of the meeting. Allotments have been populated, including wiaitng list. 2023 Billing to be checked next. Cemetery, TP has been populating Zones F and G, residents have been coming in to update their contact details after a call for information	TP, Locum, Assistant Locum.	Ongoing
Council-2023-010	Rotating SID Through Newbury Road to face North Drive	18 January 2024: Locum contacted OCC to ask if the pole already there could be used. Awaiting further information.	OCC - Locum to chase.	Open
Council-2023-011	Website Updates	Fees and e-mail contact details on website to be updated.	Locum	Open
Council-2023-012	Whole Council Training	18 January 2024: Main agenda item - to propose new dates - propose wait for new Clerk to start, so they can attend also.	Council Decision Required.	Open

Council-2023-013	Tennis Club	Subject to the Tennis Club providing confirmation the development does not require planning permission or planning permission be gained, the Change of Boundary and Disposal of Asset Advertising costs to be covered by the Tennis Club, and the lease needs to be renegotiated and brought to a future council meeting.	Tennis Club	Open
Council-2023-014	Grove Road working party	Write the resident and state this road is in discussion at OCC at the moment but we are unsure if it is the entire length of Grove Road. The parish council does support the opinion that this section of road is a challenge. Would like to invite the potential co-optees to the working group to the FEBRUARY 2024 meeting to discuss this further before deciding whether to create a working group.	Locum	Open
Council-2023-015	Tree planting on Recreation ground.	delegated to the Lands Committee - on this action tracker, so not forgotten.	Locum	Open
Council-2023-016	S106 review if any funds are expiring soon	18 January 2024: No Update, CIL verified and none expiring in the next year.	PL & Locum	Open
Council-2023-017	Information on & application for VoWHDC EV Chargers	18 January 2024: No Update.	RH	Open
Council-2023-018	Retention Policy	18 January 2024: No Update.	MR	Open
Council-2023-019	Safeguarding Policy	18 January 2024: No Update.	MR	Open
Council-2023-020	Bins	To seek further quotes for litter bin collection and recycling collection from the office.	Locum	Open
Council-2023-021	Steventon Lights	More information required to be entered on to agenda	Councillors Proposal	Open
Council-2023-022	New Bus Route	More information required to be entered on to agenda	Councillors Proposal	Open
Council-2023-023	SIDSs – North Drive to Milton Trenchard Avenue regarding the speed limit and the councils attempts to reduce the speed limit	Is the same as Council-2023-010?	Councillors Proposal	Open
Council-2023-024	Official Opinion on the Reservoir.	Schedule for February Meeting.	Locum	Open