

HARWELL PARISH COUNCIL

Agenda of the Lands Committee meeting to be held on Tuesday 12th September 2023 at 6.30 pm in the village hall committee room

1. Approve minutes of & receive updates on actions from previous meetings and note apologies for absence
2. Staff and work planning – receive report from grounds staff supervisor
3. Rights of way –
 - a) Review route to be requested for DMMO for Footpath 7 and recommend next steps
 - b) Receive report following responses received June-August re: Westfield path and DMMO application
4. Receive report following contact with Sustainable Harwell on verge management, herbicide use and proposals for land adjacent to Footpath 11
5. Recreation ground –
 - a) Receive update on The Harwellian proposals for hosting a food van
 - b) Receive report regarding play area and recreation ground proposals from councillor
6. Note solicitor has resumed registration of all council-owned lands not currently registered
7. Items for next meeting & late items for discussion

Agenda prepared by: S Taylor (Parish Clerk)

5 September 2023

Notes:

Item 1 – updates on actions from previous meetings not covered elsewhere on the agenda

1. Grass cutting schedule – council approved resumption of grass cutting throughout the parish and staff are implementing the instructions. Suggestions from Sustainable Harwell on agenda
2. Responsibility for different land - Clerk and staff working on maps and timescales for various work, for presentation at October meeting
3. Purchase of a rigid compost bin for grounds staff to dispose of toxic weeds – suitable bin to be purchased
4. Footpath 11 membrane and chippings – to be done during winter period. Report from Sustainable Harwell on agenda.
5. The ownership of Footpath 3 – clerk has contacted Taylor Wimpey.
6. Funds from “Our Street Corner Group” and Community Competition – ad to be placed in October Harwell News.
7. A tree survey for the pollarding of Cemetery Trees – not required as trees were covered in last full tree survey. One quote obtained

Item 2- supervisor to provide report for meeting. Staff have been keeping written records of planned/actual work for several months at the request of the clerk. Full report to be made before budget setting.

Item 3a, 3b – documents posted alongside agenda

Item 4 – document posted alongside agenda.

Item 5a- document posted alongside agenda

Item 6 – several portions of land are currently unregistered, including the allotments, part of the cemetery and part of the recreation ground. Solicitor is waiting to hear back from Land Registry regarding title. Land will need valuing as part of the registration process.