HARWELL PARISH COUNCIL

Notice of a Meeting of the Lands Committee of the Harwell Parish Council

Thursday 01st February 2024 at 19:30, Committee Room, Harwell Village Hall

All Committee Members are summoned to a Meeting of Lands Committee

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. **Chairman of the Committee**
   - 1.1. To elect a Chairman of the Committee for the year ahead. [LGA 1972 ss15(2) and 34(2)]
   - 1.2. To receive Chairman's acceptance of office [LGA 1972 s83(4)]

2. **Apologies for absence. [LGA 1972 s85(1)]**
   - 2.1. To receive apologies for absence.
   - 2.2. To record Councillor Substitutions, allowed under the Terms of Reference of this Committee.

3. **Declarations of Interests [LA 2011 s31]**
   - 3.1. To receive declarations of interest for items on this agenda
     Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)
   - 3.2. To consider requests for Dispensations [LA 2011 s33]

4. **To approve the minutes of previous committee meeting [LA 1972 Sch 12. Para 41(1)]**
   - 4.1. Meeting held on 16th November 2023.
   - 4.2. Matters arising from the minutes not elsewhere on the agenda.

5. **To review the Terms of Reference for this Committee and approve amendments to be presented to the Full Council.** **Appendix A**

6. **To review the Action Tracker and agree further actions related.** **Action Tracker**

7. **To receive a report from HarCOG Sub-Committee and agree actions related to** **Appendix B**

8. **To receive items of correspondence and agree actions arising.**

9. **Matters for future discussion.**

10. **To confirm the next meeting 29th February 2024, 20:30.**

Mrs L White
Locum Clerk to the Council

25 January 2024