HARWELL PARISH COUNCIL

Minutes of a meeting of the Lands Committee of the Harwell Parish Council

Tuesday 27th February 2024 at 20:00, Committee Room, Harwell Village Hall

Public Session – Prior to the Start of the Meeting

None.

Members Present:

Chair	Cllr J Hawthorne (JH) Arrived at 20:15
Members	Cllr M Bajar (MB)
	Cllr C Convery (CC)
	Cllr M Ricketts (MR)
	Cllr T Pearson (TP)

Officers Present:

Clerk Mrs F Bates

Public and Press: None.

Meeting Started: 20:00

23.18.1. Apologies for absence. [LGA 1972 s85(1)]

23.18.1.1. To receive apologies for absence.

None.

23.18.1.2. To record Councillor Substitutions, allowed under the Terms of Reference of this Committee.

None.

23.18.2. Declarations of Interests [LA 2011 s31]

23.18.2.1. To receive declarations of interest for items on this agenda

None.

23.18.2.2. To consider requests for Dispensations [LA 2011 s33]

None.

23.18.3. To approve the minutes of previous committee meeting [LA 1972 Sch 12. Para 41(1)]

23.18.3.1. Meeting held on 1st February 2024.

It was agreed the minutes were an accurate record of the meeting and they were duly signed.

Cllr J Hawthorne
Chair of the Committee 02 April 2024

23.18.3.2. Matters arising from the minutes not elsewhere on the agenda.

None.

23.18.4. To review the Action Tracker and agree further actions related. Action Tracker

See Action Tracker.

Parish council has taken part in 'no mow May'. This is for several reasons for re wilding the reduction in work has a lower cost, this issue resulted in multiple strong comments from parishioners representing both sides of the discussion. Although the PC does not wish to undertake a referendum we are interested in your thoughts.

1 do not mow the back field in the rec in May? Yes/no

2 do not mow the back field in the rec at all? Yes/No

3 do not mow the various verges in the village? Yes/No

4 actively rewild the back field in the rec? Yes/No

5 actively rewild the various verges in the village? Yes/No

6 have you any additional comments on this matter?

7 Regardless of above to regularly mow the centre of the village (Reading Road to Didcot Road)

Proposal into the HN to distribute into the parish?

Comments back to the PC by end of April

MS form/QR Code

23.18.4.1. To consider quotes for either a new mower or mower repair of the current mower. Approve one option and approve budget.

Resolved, unanimously approved to phone around three companies to see if the lawn mowers can be repaired and to get a quote.

Put on an asset list/check asset list

Blewbury, Drayton and Didcot lawn mower repairs.

Cllr J Hawthorne
Chair of the Committee 02 April 2024

23.18.5. To receive items of correspondence and agree actions arising.

23.18.6. Matters for future discussion.

CC Brown bin tax to go onto the next agenda.

JH to come up with a process on control of spending.

MR hedge in the rec-along the north edge the near field.

23.18.7. To confirm the next meeting 26th March 2024, 08:00.

Confirmed

There being no further business to be transacted the chair closed the meeting: **21:40**

Cllr J Hawthorne
Chair of the Committee

02 April 2024

Number	Title	Update	Action Owner	Open/ Closed
Land-2023-001	Staff and Work Planning	**19 October 2023 -** To delay further discussion until after the Staff Roles have been formally Assessed. **16 Nov 2023** - Clerk has spent time with the staff, to produce actual list of tasks which are done. **01 Feb 2024** - To bring the current maps to the next meeting, to make a decision on the mowing schedule and general work planning. **27 Feb 2024** - Maintenance staff have been given a proforma to fill per activity. Proformas recieved so far and current mowing map were presented to the committee. Ongoing. Make a spreadsheet out of Gerry and Richards work forms.	Clerk	Open
Land-2023-003	Barrow Road	**19 October 2023 -** To contact Taylor Wimpy regarding the "lonely" strip of land down the side of the fence they errected. MoP to send applicable documents to the Clerk. **16 Nov 2023 -** Ongoing. **01 Feb 2024 -** To respond to the Parishoner, that this is not a highway, this is a civil matter and the parish council can't take action on private land. **27 Feb 2024**- Ongoing. The boundary is not a council matter because its two private houses.	Clerk	Open
Land-2023-004	Rewilding - Maps	**19 October 2023 -** To find the original map of the area to not mow. **16 Nov 2023** - Ongoing **01 Feb 2024** - MR to see if they have a map. **27 Feb 2024**-Ongoing	MR	Open

Land-2023-005	Rewilding - future year's proposal	**19 October 2023 -** To produce a rough proposal for next year and draft questionaire/survey for villagers to gauge their thoughts - to being to 16th Nov Meeting. [To include Rowstock parishoners also] **16 Nov 2023** - Ongoing **01 Feb 2024 -** To bring questions ot the next meeting and questions will be placed in both the Harwell News and Facebook page. **27 Feb 2024**- CC has come up with a list of questions.	Cllr Convery	Open
Land-2023-006	General Village Mowing	**19 October 2023 -** To produce map - what is mowed by the parish, what is mowed by other organisations. **16 Nov 2023 -** Ongoing Ongoing **01 Feb 2024** - Ongoing multiple maps now available, and need to be rationalised in to one difinitive list. **27 Feb 2024-**The maps were brought to the meeting.	Clerk	Open
Land-2023-007	Registration of Land	**19 October 2023 -** To register all council maintanined land, which is not under ownership of the parish council. **16 Nov 2023 -** Ongoing **01 Feb 2024 -** Ongoing **27 Feb 2024-** ongoing	Clerk	Open
Land-2023-008	Playground	**19 October 2023 -** To find out when the next Zip Wire close inspection is due and find out who South Stoke use for maintenance. **16 Nov 2023 -** Ongoing - to find out who installed the play equipment originally & ask Didcot TC who they use. **01 Feb 2023** - Ongoing - Playground checklist to be sent to everyone, and consider formal training of a playground inspection in the future. **27 Feb 2024** - Get hold of Gerry's checklist for the playground and circulate. Get more details from Laura of the course for playground checks. CC to contact district council.	Clerk	Open

Land-2023-010	Flower Survey	**16 Nov 2023** - JH to write to Cub group with thanks and offer to attend a future meeting to receive the data. **01 Feb 2024 -** Ongoing **27 Feb 2024 -** Ongoing, JH writing letter.	JH	Open