HARWELL PARISH COUNCIL

Notice of a Meeting of the Lands Committee of the Harwell Parish Council

Tuesday 28th May 2024 at 20:00, Harwell Village Hall

All Committee Members are summoned to a Meeting of Lands Committee

Members of the public and press are invited to attend all council meetings.
(Public Bodies (Admission to Meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from members of the public (limited to 10 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than three minutes' duration and only concerning topics on the agenda.

AGENDA

1. **Chairman of the Committee**

   1.1. To elect a Chairman of the Committee for the year ahead. [LGA 1972 ss15(2) and 34(2)]

   1.2. To receive Chairman's acceptance of office [LGA 1972 s83(4)]

2. **Apologies for absence. [LGA 1972 s85(1)]**

   2.1. To receive apologies for absence.

   2.2. To record Councillor Substitutions, allowed under the Terms of Reference of this Committee.

3. **Declarations of Interests [LA 2011 s31]**

   3.1. To receive declarations of interest for items on this agenda

   Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

   3.2. To consider requests for Dispensations [LA 2011 s33]

4. **To approve the minutes of previous committee meeting [LA 1972 Sch 12. Para 41(1)] Appendix A**

   4.1. Meeting held on 23rd April 2024.

   4.2. Matters arising from the minutes not elsewhere on the agenda.

5. **To agree a working group for the allotments and discuss actions for next inspections.**

6. **To review the Action Tracker and agree further actions related. Action Tracker**

7. **To receive items of correspondence and agree actions arising.**

8. **Matters for future discussion.**

9. **To confirm the next meeting 25th June 2024, at 20:00**

Mrs Hannah Champ
Clerk and RFO – clerk@harwellparish.gov.uk

21 May 2024