HARWELL PARISH COUNCIL

Minutes of a meeting of the Lands Committee of the Harwell Parish Council

Tuesday 2nd April 2024 at 18:00, Committee Room, Harwell Village Hall

Public Session – Prior to the Start of the Meeting

MOP – Supplying information regarding the Tennis Club

Members Present:

Chair	Cllr T Pearson (TP)
Members	Cllr M Bajar (MB)
	Cllr C Convery (CC)
	Cllr M Ricketts (MR)

Officers Present:

Clerk Cllr T Pearson took minutes

Public and Press: None.

Meeting Started: 18:00

23.22.1. Apologies for absence. [LGA 1972 s85(1)]

23.22.1.1. To receive apologies for absence.

Apologies were received in advance of the meeting from Cllr J Hawthorne.

23.22.1.2. To record Councillor Substitutions, allowed under the Terms of Reference of this Committee.

None.

23.22.2. Declarations of Interests [LA 2011 s31]

23.22.2.1. To receive declarations of interest for items on this agenda

None.

23.22.2.2. To consider requests for Dispensations [LA 2011 s33]

None.

Cllr J Hawthorne
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23.22.3. To approve the minutes of previous committee meeting [LA 1972 Sch 12. Para 41(1)]

23.22.3.1. Meeting held on 27th February 2024.

Cllr Ricketts asked that a heading be added showing that the questions shown in the minutes were related to the rewilding survey. It was agreed the minutes were an accurate record of the meeting and they were duly signed.

23.22.3.2. Matters arising from the minutes not elsewhere on the agenda.

None.

23.22.4. To review the Action Tracker and agree further actions related. Action Tracker

See Action Tracker.

23.22.4.1. To consider quotes for either a new mower or mower repair of the current mower.

Resolved, unanimously to approve the purchase of Danarm/Kaaz LM5360HXA Pro from Lawncare quote £1250.00 inc VAT

23.22.4.2. To consider the quote for a new bespoke exhaust to be made for the van

Resolved: unanimously approved to accept the quote for a new van exhaust and approve purchase and budget, £300.00 inch VAT

23.22.4.3. To approve two discrete signs for the cemetery including design and budget.

Agreed to not purchase signs at this time and put a notice in the Harwell News asking Dog walkers to be more considerate.

23.22.4.4. To consider, and if through fit putting up two signs on the Winnaway , approving design and budget.

[ACTION] CC to ask Harwell campus to put out a notice asking for cyclists to be mindful of pedestrians when using the winnaway track.

23.22.4.5. To consider next steps with regards to repair of pavilion brick work, approve actions, and if necessary, budget.

To be added to the action tracker going forward as Cllr Ricketts has not heard back from the Group Scout Leader.

23.22.4.6. To approve a request from the Harwellian to extend the Garden hours.

RESOLVED: Approved Unanimously the extension to 10pm as last year.

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23.22.4.7. To approve questions for the rewilding survey. Survey Questions

RESOLVED: Unanimously Approved the questions written and to distribute the survey.

23.22.4.8. To consider a draft licence agreement for the Tennis Club and approve actions.

RFO Recommends: *formal lease agreement prepared by solicitor specialist. NOTE, formal disposal notice is also required.*

RESOLVED: approved to seek further information regarding other Tennis Club leases.

Tennis club to forward documents to the Clerk, and Clerk to gather copies of all other lease agreements to see if it is possible to make one standard agreement. Post to be put on website and in Facebook asking for any solicitors from the village that would consider acting as pro bono and be able to help prepare new lease/s

23.22.5. To receive items of correspondence and agree actions arising.

None.

23.22.6. Matters for future discussion.

None.

23.22.7. To confirm the next meeting 23rd April 2024, 20:00.

Confirmed

There being no further business to be transacted the chair closed the meeting: **19.05**

Cllr J Hawthorne
Chair of the Committee 23 April 2024