HARWELL PARISH COUNCIL

Notice of a meeting of the Lands Committee of Harwell Parish Council on Tuesday 25th June 2024 at 8.00pm At Harwell Village Hall

All Committee Members are summoned to a meeting of Planning Committee

Members of the public and press are invited to attend all council meetings.
(public bodies (Admissions to meetings) Act 1960)

Prior to the start of the meeting; Questions and comments from the members of the public (limited to 15 minutes in total)

This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate before the start of the meeting. Members of the public may make only one address to the council of no more than 3 minutes' duration and only concerning topics on the agenda. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.

AGENDA

1. Apologies for absence

2. Declarations of interest

2.1 To receive declarations of interest for items on this agenda

Members to declare any interests, including Disclosable Pecuniary Interest they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (NB this does not preclude any later declarations)

3. To approve the minutes of previous committee meeting:

3.1 Annual Parish Council Meeting on 28th May 2024

3.2 Matters arising from the minutes not elsewhere on the agenda

4. To review the Action Tracker and agree further actions related. **Action Tracker**

5. To agree changes and updates to allotment tenancy agreements in readiness for September renewals

6. To review the grass cutting contract and village mowing

7. To review staff and work planning

8. Review and approve quote for new signage at the recreation ground

9. To receive Item of Correspondence and agree actions arising.

10. Matters for future discussion

11. Confirm the date and time of the next Council Meeting – 30th July 2024 Meeting, 20:00.

Hannah Champ - Clerk to the Harwell Parish Council
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