HARWELL Parish Council

SCHEDULE 2

Code of Conduct for Allotment Holders - Sunnydown Allotment Gardens

1. The tenancy is granted on the basis that the Allotment Garden is cultivated by the Tenant or members of their immediate family. The Tenant shall not allow the Allotment Garden to be cultivated by a Third Party (paid or unpaid) without the written consent of the Parish Council.

2. **Plot Inspections – Cultivation and Health & Safety:** The Allotment Garden will be inspected every three months in accordance with the Council's Plot Inspections Policy.

3. **Insurance:** The Parish Council as landowners holds public liability insurance for the common areas (paths and borders) of the Harwell Allotments site. It is the Parish Councils recommendation that tenants should have public liability insurance protection to cover their allotment garden.

3. **Vehicle Parking**: Parking of Tenant's vehicles whilst working on their Allotment Garden should be parked responsibly.

4. **Bonfires**: Fires shall be limited to burning dry organic material. Tenants may not burn material that gives off noxious fumes or pollutes the soil. Tenants must not leave the fire unattended, must extinguish the fire if a nuisance arises or at the request of another tenant, and must make it safe before leaving the Allotment Garden.

5. **Trees, Bushes and Shrubs:** Trees or any other plants should not overshadow or obstruct or disadvantage the growing conditions of the neighbouring allotments gardens or obstruct paths between the allotment gardens. Tenants may be asked to prune or remove any tree or bush that causes such overshadowing or obstruction. Any fruit trees planted should be on dwarfing rootstocks and preferably grown as cordons or espaliers. Tenants should make a written request to the Parish Council if they wish to plant trees or perennial bushes on their allotment garden. The Parish Council will normally respond to such requests within two weeks.

5. **Compost Bins:** Tenants are encouraged to have compost units (bin/area) in the Allotment Garden.

6. **Rubbish:** No Rubbish is to be dumped on the Allotment Garden (with the exception of compostable material, see Clause 5), or on the other adjoining land.

7. **Water Supply**: Tenants should use the water supply responsibly and with due consideration for other tenants. Tenants are encouraged to install water butts for water capture from allotment garden buildings, sheds and greenhouses.

8. **Grass Paths:** Tenants are responsible jointly with tenants of adjacent allotment gardens for keeping paths and path edges in good order. The Council is responsible for mowing the grass paths around and within the allotment site during the main growing season.

9. **Boundary Hedges & Fences:** Tenants with an allotment garden which adjoins a boundary fence or hedge should contact the Council if repairs or maintenance are required.

10. **Change of address:** Tenants must immediately inform the Council, in writing, of changes of address.

ISSUED: 22nd July 2025