CIVIL PARISH OF HARWELL

Minutes of the Annual Parish Meeting
of the Civil Parish of Harwell 2025

Tuesday 13th May 2025, 7.30pm, Harwell Village Hall, Orchard Hall

Attendees:

Chair:	Cllr Vaughan Humphries, Chair, Harwell Parish Council
Electors:	There were four electors present
Clerk:	Bryan Urbick, Harwell Parish Council Clerk (*locum*)
Other attendees:	County Cllr R Fletcher; District Cllr H Gascoigne; other Parish Councillors (who are not electors).
Apologies:	M Fox-Davies (elector and parish councillor)

Meeting started: 19:31

1. **Welcome, apologies and administration**
   Attendees were welcomed and formal apologies from one elector received.

2. **To approve minutes of the previous Parish Meeting**
   The electors voted UNANIMOUSLY to approve the minutes of the Annual Parish Meeting of 16th April 2024.

3. **Report from the Parish Council**
   The Parish Council report was given (this and the Parish Council report on finances are available on the Parish Council website).

4. Reports from District & County Councils and local organisations

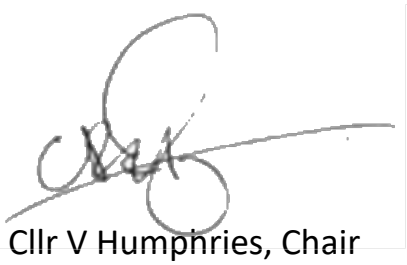
4.1 District Councillor highlighted a few points from the District Councillor annual report, available on the Parish Council website.

4.2 County Councillor was only recently elected so did not have a written report submitted for this meeting of the electors. A reminder that the Let's Talk Oxfordshire consultation on an all-age autism strategy for Oxfordshire is only open until 25th May 2025 and participation was encouraged.

4.3 There were no representatives of local organisations present, though reports were pre-submitted and are included in the full report available on the Parish Council website.

5. **Comments or questions from the electors**
   There was one question from an elector addressed to the County Councillor requesting further information on HIF1. CLLR Fletcher addressed the question and promised more information after responses from County Council officers are received.

6. **End of formal meeting**
   The meeting ended at 19:43

Signed:  Date: 15 May 2026

Cllr V Humphries, Chair

Harwell Parish Council