HARWELL PARISH COUNCIL

Minutes of a Meeting of Harwell Parish Council

Tuesday 14 July 2026 at 19:30, Harwell Village Hall

Public Forum

County Cllr Fletcher and a representative from Harwell Campus spoke in the public forum.

Cllr Fletcher provided an update on the roadworks in Harwell. Buses are still not running through the village, despite having been advised that services would resume by Saturday at the latest. SGN had requested a four-week extension to the closure due to additional issues encountered; this extension was refused, though traffic lights will remain in place. Buses have been advised that the road through the village is now open. Despite multiple prompts to return to the route through the village, there remain mixed views on whether it is wide enough to do so.

It was noted that charging arrangements for the alternative bus stop at the bottom of the Winnaway were incorrect. It was queried whether Thames Travel are in breach of their concession contract by not collecting Harwell residents (as this is believed to be funded by Harwell Campus). It was also requested that a 'lessons learned' report be initiated to help to avoid problems that have been experienced by Harwell in the future.

The Clerk team are to provide an update for Harwell News, to include a link to the live bus tracker and the planned timings for roadworks, noting that these are subject to change.

The last of the three roadworks sections is due to finish on 11 September. Timings are as follows: Tyrrells Close, until 7 August; High Street, 10–28 August (traffic calming); Blenheim Hill, 1–11 September (raised and controlled pedestrian crossing). The permit has been granted and is on One Network. Cllr Fletcher will post the details for these and all known works on facebook when confirmed in the next few days.

There was no report from Harwell Campus, but questions were invited.

Meeting started: 19:50

Members Present:

Chair of the Meeting:	Cllr V. Humphries	
Members:	Cllr C. Convery	
	Cllr P. Davidson-Locke	
	Cllr A. Dearlove	
	Cllr W. Fleming	
	Cllr R. Hughes	
	Cllr L. Lacy	
Officers Present:	Clerk & RFO:	Bryan Urbick
	Deputy Clerk & RFO:	Louise Edmonds
		Ellie Fielding (appointed at item 7.1)
County/District Cllrs Present:		Cllr R. Fletcher (County)

1. **To RECEIVE apologies for absence. [LGA 1972 s85(1)]**

   Apologies were received from Cllr Hawthorne. District Cllr James and District Cllr Gascoigne also sent apologies.

2. **Vacant Seat (LGA 1972 s89(6))**

   2.1. **To NOTE the resignation of Cllr Simon Peacock on 2 July 2026.**
   NOTED The Council passed on their thanks to Cllr Peacock for his years of work on the council.

   2.2. **To NOTE the Council has 3 vacant seats (2 available for co-option).**
   NOTED

   2.3. **To HEAR representations from anyone wishing to be co-opted to the council and to be considered to fill the vacant seat.**
   NONE, so items 2.3 and 2.4 were not considered.

   2.4. **To CO-OPT a candidate for the vacant seat.**

   2.5. **To RECEIVE declarations of acceptance of office from any co-opted Councillor.**

3. **To RECEIVE declarations of interest and dispensations [LA 2011 s31]**
   Members to declare any interests, including any Disclosable Pecuniary Interests they may have in agenda items that accord with the requirements of the Parish Council's Code of Conduct. (This does not preclude any later declarations).

   3.1. **To RECEIVE declarations of interest from councillors on items on the agenda**
   NONE RECEIVED

   3.2. **To RECEIVE written requests for dispensations for disclosable pecuniary interests, if any (*as per Standing Order 13.d*)** **Appendix A**

   3.2.1. To GRANT any requests for dispensation as appropriate.
   It was RESOLVED BY MAJORITY with ONE ABSTENTION to GRANT the request for dispensation by Cllr Convery regarding matters related to her liaison role regarding Harwell Campus and Milton Park.

4. **To APPROVE the minutes of previous council meetings [LGA 1972 Sch 12. Para 41(1)]**

   4.1. **Meeting held on 9 June 2026** **Appendix B**
   It UNANIMOUSLY RESOLVED to APPROVE the minutes from the previous meeting subject to the addition of the record of members in attendance.

5. **Clerk Team Report – Projects & Community Updates** **Appendix C**

   5.1. **Pump Track Update**

   5.1.1. **To NOTE the successful opening of the pump track and ongoing project activities; and**
   NOTED

   5.1.2. **To APPROVE a budget of up to £1,000, delegated to a Clerk Team officer to cover the water fountain/bottle filling station and first aid kit provision. This to be spent from remaining S106 funds for the Pump Track.**

It was UNANIMOUSLY RESOLVED to APPROVE a budget of up to £1,000, delegated to a Clerk Team officer to cover the water fountain/bottle filling station and first aid kit provision. This to be spent from remaining S106 funds for the Pump Track.

It was UNANIMOUSLY RESOLVED to APPROVE the purchase of signage on the Wantage Road gate to the recreation ground to attempt to address the inappropriate parking with 'keep clear' wording and directions to the recreation ground car park and the village hall car parks, and to DELEGATE to a Clerk Team officer to come back to the Council with other proposals for a more permanent resolution the issue.

5.2. **To APPROVE the use of the recreation ground (including the far field for parking) for the Harwellian's Rock at the Rec event on 12 September 2026 from 12 – 9pm.**
It was UNANIMOUSLY RESOLVED to APPROVE the use of the recreation ground (including the far field for parking) for the Harwellian's Rock at the Rec event on 12 September 2026 from 12 – 9pm, subject to the standard requests (risk assessment and insurance certificate).

5.3. **New Truck: Isuzu Grafter**

5.3.1. **To NOTE the acquisition of the Isuzu Grafter, as agreed at the 9 June 2026 meeting**
NOTED

5.3.2. **To APPROVE the disposal of the asset (Suzuki Carry) based on the offer of £1,639.39 plus VAT from We Buy Any Car, Didcot, and the deposit of funds into EMR Renewals.**
It was UNANIMOUSLY RESOLVED to APPROVE the disposal of the asset (Suzuki Carry) based on the offer of £1,639.39 plus VAT from We Buy Any Car, Didcot, and the deposit of funds into EMR Renewals.

5.4. **To NOTE the consultation on the Western Valley's boundary.**
Cllr Humphries declared an interest in this agenda item based on his role as a Cllr of Western Valley Parish Council.
NOTED

5.5. **To NOTE Clerk of the Year was awarded to Bryan Urbick by Oxfordshire Association of Local Clerks (OALC).**
NOTED
Members gave a round of applause in recognition of the achievement.

5.6. **To NOTE the update on playground maintenance.**
NOTED

5.7. **To GIVE PERMISSION RETROSPECTIVELY for the Mayor of Abingdon to wear the Chain of Office at the D-Day Commemoration event and to thank him for his involvement.**
It was UNANIMOUSLY RESOLVED to GIVE PERMISSION RETROSPECTIVELY for the Mayor of Abingdon to wear the Chain of Office at the D-Day Commemoration event, and to thank him for his involvement.

It was further RESOLVED to inform the Royal British Legion (RBL) that blanket permission is granted for the Mayors of local towns to wear their civic accoutrements (including chains of office) at the D-Day, Remembrance Day, and Memorial Day Commemoration events.

5.8. **To NOTE the June reports, the July report from the District Councillor for Hendreds Ward, the Milton Park Community Liaison Group and any other reports circulated ahead of the meeting.**
NOTED

6. Planning [The Town and Country Planning (Development Management Procedure) (England) Order 2015]

To CONSIDER and APPROVE responses to Planning Applications
It was UNANIMOUSLY RESOLVED to combine the responses to Items 6.1 and 6.3, as related applications, and to DELEGATE to the Clerk the task of updating the responses to Items 6.1/6.3 and 6.2 after circulating them to Councillors for comment by 15 July so as to meet the consultation deadlines. These revisions will be posted on the website.

6.1. P26/V1963/FUL - Harleigh Reading Road Harwell Didcot OX11 0JL. Demolition of existing and erection of replacement dwelling, garage, minor alterations to access, and associated works. *Clerk team recommends: no objection in principle to this application, subject to the Planning Officer being satisfied on the matters raised above, in particular the cumulative and shared aspects of this application and P26/V1575/O.*

Appendix D

6.2. P26/V2589/6ABE - Grove Farm Milton Hill Abingdon OX14 4DP. The proposal is for the erection of an agricultural barn for hay and farm machinery storage(located south west of two existing barns which are south east of two ponds). *Clerk team recommends: The Council would ask the planning authority to satisfy itself on three points before determination. First, given the barn's proximity to the balancing ponds and sluice shown on the location plan, whether surface water runoff from the new roof area (667.6 sqm) has been adequately considered. Second, whether construction access via the existing farm tracks is sufficient without impact on nearby roads. Third, the Council notes the Planning Statement refers throughout to the 2025 General Permitted Development Order while the application form itself cites the 2015 Order (as amended), and would ask that the correct legal basis be confirmed on file. These are observations for the authority's consideration rather than grounds for objection.*

To NOTE responses submitted under delegated powers by the Clerk (after email consultation) to meet consultation deadline on Planning Applications.

Included within the above resolution.

6.3. P26/V1570/O - Land to the south of Harleigh Reading Road Rowstock. Outline planning application (access, scale, and layout in detail) for the demolition of existing buildings and the erection of four self-build dwellings, access and associated works'. **Appendix E**

To NOTE Planning Decisions and Other Planning Matters

6.4. P25/V0465/HH/ Appeal reference: 6001515 - Pollards, Townsend, Harwell, Didcot, OX11 0DX. Garage extension and car port roof extension (as amended by information received 9 September 2025). The Appeal has been ALLOWED and PLANNING PERMISSION GRANTED.

NOTED.

7. Deputy Clerk appointment

7.1. **To APPROVE the appointment of Ellie Fielding as Deputy Clerk, to be employed under the standard NJC contract with the requirement to achieve CiLCA qualifications within two years, SCP 28 during 3 month probation rising to SCP29 after.** **Appendix F**

It was UNANIMOUSLY RESOLVED to APPROVE the appointment of Ellie Fielding as Deputy Clerk, to be employed under the standard NJC contract with the requirement to achieve CiLCA qualifications within two years, SCP 28 during 3 month probation rising to SCP29 after.

The Chair, joined by the other Councillors, thanked Louise Edmonds for her service as Deputy Clerk and wished her well in her future endeavours.

8. Grant Request [LGA 1972, s137] **Appendix G**

8.1. **To NOTE the Council's Section 137 expenditure to date for 2026/27 and the maximum permitted under Section 137 of the Local Government Act 1972 for the year.**

NOTED

8.2. **To CONSIDER a grant request from The Abingdon Bridge (TAB) for £1,000 towards support services for Harwell residents in 2026/27, to be funded under Section 137.**

It was UNANIMOUSLY RESOLVED to DECLINE the request noting the misalignment with the Grants Policy.

9. Finance 2026-27 **Appendix H**

9.1. **To APPROVE finalised expenditure list as paid in June 2026 and payments in July 2026 (thus far).**

It was UNANIMOUSLY RESOLVED with ONE ABSTENTION to APPROVE finalised expenditure list as paid in June 2026 and payments in July 2026 (thus far) including the addition of late payments for approval.

June 2026 – Finalised Expenditure List

Voucher No	Date	Net	VAT	Total	Description	Supplier	Power Used for Spend
50	02/06/2026	£2,816.00	£563.20	£3,379.20	Pumptrack (Labour, Plant Machinery, Soil)	A L Lacy & Sons Ltd.	Open Spaces - Open Spaces Act 1906, s.9-10
51	02/06/2026	£96.00	£19.20	£115.20	Pumptrack (Signs)	White Horse Print & Signs Ltd	Open Spaces - Open Spaces Act 1906, s.9-10
52	02/06/2026	£495.00	£0.00	£495.00	Grounds Maintenance	Alastair Cameron	Open Spaces - Open Spaces Act 1906, s.9-10
53	02/06/2026	£53.96	£1.79	£55.75	MOT & Service	MPH Motor Engineers Ltd	Local Government Act 1972 s.111
54	02/06/2026	£63.00	£12.60	£75.60	Playground Maintenance	Fresh Air Fitness	Recreation - Open Spaces Act 1906, ss. 9and 10
65	03/06/2026	£31.65	£6.33	£37.98	Memorial wreath	Amazon EU S.a.r.L UK Branch	Local Government Act 1972 s.111
58	04/06/2026	£611.30	£122.26	£733.56	Pump track (Plant hire)	Didcot Plant & Tool Hire	Recreation - Open Spaces Act 1906, ss. 9and 10
64	04/06/2026	£24.94	£0.00	£24.94	Adobe Pro	Adobe Systems Software Ireland Ltd.	Local Government Act 1972 s.111
66	04/06/2026	£21.00	£0.00	£21.00	Pump Track (Tens Licence)	Vale of White Horse District Council	Local Government Act 1972 s.111

59	05/06/2026	£20.83	£4.17	£25.00	Office broadband	Telecommunications Management Ltd (1pMobile)	Local Government Act 1972 s.111
86	06/06/2026	£33.32	£6.67	£39.99	Tools (Pump track)	The Range	Recreation - Open Spaces Act 1906, ss. 9and 10
83	09/06/2026	£27.90	£0.00	£27.90	Hall Hire	Harwell Village Hall	Local Government Act 1972 s.111
112	10/06/2026	-£10.27	-£0.52	-£10.79	StaffBuilding - Electricity	British Gas Trading Limited	Open Spaces - Open Spaces Act 1906, s.9-10
104	11/06/2026	£566.10	£0.00	£566.10	Hall Hire	Harwell Village Hall	Local Government Act 1972 s.111
108	11/06/2026	£71.98	£0.00	£71.98	Water (staff building & allotments)	Everflow Limited	Open Spaces - Open Spaces Act 1906, s.9-10, Small Holdings and Allotments Act 1908 s26
95	12/06/2026	£250.00	£0.00	£250.00	Replacement Van	SMC Commercials	Recreation - Open Spaces Act 1906, ss. 9and 10
123	12/06/2026	£12.50	£2.50	£15.00	SIM Costs - DeptyClerk Mobile	GiffGaff Ltd	Local Government Act 1972 s.111
124	12/06/2026	£6.67	£1.33	£8.00	SIM Costs - Clerk Mobile	GiffGaff Ltd	Local Government Act 1972 s.111
121	15/06/2026	£14.69	£0.00	£14.69	StaffBuilding - Electricity	Smartest Energy	Local Government Act 1972 s.111
94	16/06/2026	£9.99	£2.00	£11.99	Opening Event (Pump Track)	Amazon EU S.a.r.L UK Branch	Open Spaces - Open Spaces Act 1906, s.9-10
106	16/06/2026	£2,987.73	£0.00	£2,987.73	Insurance	Gallagher	Local Government Act 1972 s.111
99	17/06/2026	£149.60	£0.00	£149.60	Harwell News Printing	SCM	Newsletters - LGA 1972 s.142

92	18/06/2026	£121.43	£24.29	£145.72	Opening Event (Pump Track)	PPL PRS Ltd	Recreation - Open Spaces Act 1906, ss. 9and 10
87	20/06/2026	£16.63	£3.33	£19.96	Tools (Pump track)	The Range	Recreation - Open Spaces Act 1906, ss. 9and 10
101	20/06/2026	£30.24	£6.05	£36.29	MS365 Licence	Microsoft Ireland Operations Ltd	Local Government Act 1972 s.111
84	25/06/2026	£490.00	£98.00	£588.00	Replacement machinery	Lawncare Garden Machinery Ltd	Recreation - Open Spaces Act 1906, ss. 9and 10
85	25/06/2026	£416.67	£83.33	£500.00	New Maintenance Truck	Exeter Diesels (Diesels Ltd)	
88	25/06/2026	-£16.63	-£3.33	-£19.96	Tools (Pump track)	The Range	Recreation - Open Spaces Act 1906, ss. 9and 10
89	25/06/2026	£30.00	£0.00	£30.00	Opening Event (Pump Track)	Share Oxford	Recreation - Open Spaces Act 1906, ss. 9and 10
90	25/06/2026	£28.00	£5.60	£33.60	Pumptrack (Signs)	White Horse Print & Signs Ltd	Recreation - Open Spaces Act 1906, ss. 9and 10
91	25/06/2026	£420.00	£84.00	£504.00	Inspections (Pump Track)	ROSPA Play Safety	Recreation - Open Spaces Act 1906, ss. 9and 10
93	25/06/2026	£145.00	£29.00	£174.00	Opening Event (Pump Track)	St Johns Ambulance	Recreation - Open Spaces Act 1906, ss. 9and 10
107	28/06/2026	£179.49	£35.90	£215.39	Waste Collection	Everflow Limited	Open Spaces - Open Spaces Act 1906, s.9-10
97	29/06/2026	£10.00	£2.00	£12.00	Office broadband	INet Telecoms Ltd (Voipfone)	Local Government Act 1972 s.111
102	30/06/2026	£184.52	£36.91	£221.43	Maintenance - Machinery	Lawncare Garden Machinery Ltd	Open Spaces - Open Spaces Act 1906, s.9-10

113	30/06/2026	£24.94	£0.00	£24.94	Adobe Pro	Adobe Systems Software Ireland Ltd.	Local Government Act 1972 s.111
120	30/06/2026	£7.00	£0.00	£7.00	Bank Fees	Unity Trust	Local Government Act 1972 s.111
ass't	ass't	£8,202.48	£0.00	£8,202.42	Staff Costs	Ass't	Administration of the council - Local Government Act 1972 s.112(2)
		£18,643.66	**£1,146.61**	**£19,790.27**			

July 2026 – Expenditure List (thus far)

Voucher No	Date	Net	VAT	Total	Description	Supplier	Power Used for Spend
96	01/07/2026	-£250.00	£0.00	-£250.00	Refund of deposit on potential truck	SMC Commercials	Administration of the council - Local Government Act 1972 s.112(2)
122	03/07/2026	-£14.69	£0.00	-£14.69	StaffBuilding - Electricity	Smartest Energy	Local Government Act 1972 s.111
125	03/07/2026	£274.97	£54.99	£329.96	Pumptrack (Earth)	A L Lacy & Sons Ltd.	Open Spaces - Open Spaces Act 1906, s.9-10
103	04/07/2026	£490.00	£98.00	£588.00	New Maintenance Machinery	Lawncare Garden Machinery Ltd	Open Spaces - Open Spaces Act 1906, s.9-10
98	06/07/2026	£230.76	£38.16	£268.92	Pump track (materials) and PPE for staff	TradeUK	Open Spaces - Open Spaces Act 1906, s.9-10
105	06/07/2026	£2,222.00	£0.00	£2,222.00	Office Hire	Harwell Village Hall	Local Government Act 1972 s.111

114	07/07/2026	£20,989.00	£4,297.80	£25,286.80	New Maintenance Truck	Exeter Diesels (Diesels Ltd)	Local Government Act 1972 s.111, Open Spaces - Open Spaces Act 1906, s.9-10
126	07/07/2026	£207.98	£0.00	£207.98	Van insurance (new)	Gallagher	Local Government Act 1972 s.111
127	08/07/2026	£327.94	£65.59	£393.53	Litter Bins	Glasdon UK Ltd	Open Spaces - Open Spaces Act 1906, s.9-10
129	14/07/2026	£21.00	£0.00	£21.00	Expenses	Staff member	Local Government Act 1972, s. 111
128	30/06/2026	£30.00	£6.00	£36.00	Expenses	Staff member	Local Government Act 1972, s. 111
Ass't	Ass't	£8,560.46	£0.00	£8,560.46	Staff Costs	Ass't	Administration of the council - Local Government Act 1972 s.112(2)
		£33,089.42	**£4,560.54**	**£37,592.96**			

9.2. **To NOTE receipts for June 2026.**

NOTED

Voucher No	Date	Net	VAT	Total	Description	Supplier
16	08/06/2026	£10.00	£0.00	£10.00	Little Pippins rent (and offsetting S137 grant)	Little Pippins Pre-School
15	30/06/2026	£282.21	£0.00	£282.21	Interest	Unity Trust
14	19/06/2026	£254.14	£0.00	£254.14	Harwellian Rent	Harwellian Club

13	27/06/2026	£1,107.00	£22.14	£1,129.14	Tournament Football Pitch Fee	Harwell and Hendred Youth Football Club
12	26/06/2026	£575.00	£0.00	£575.00	Cemetery fees	Plot GB-016
11	26/06/2026	£249.00	£0.00	£249.00	Memorial Permit	Plot GB-016
		£2,477.35	**£22.14**	**£2,499.49**		

Including Bank Transfers for June/July (thus far) 2026.

Voucher No	Date	Net	VAT	Total	Banking Details	Details
	29/06/2026	£35,000	£0.00	£35,000	Transfer from Unity Trust Savings to Unity Trust current account	To cover the cost of the van
	09/07/2026	£15,000	£0.00	£15,000	Transfer from Unity Trust Savings to Unity Trust current account	To cover the cost of the new trailer, remaining expenses for the pump track project and annual bills
		£50,000	**£0.00**	**£50,000**		

9.3. **To NOTE the reconciled bank balances at 30 June 2026**

NOTED

	Bank Reconciliation at 30/06/2026		
	Cash in Hand 01/04/2026		200,196.62
	ADD		
	Receipts 01/04/2026 - 30/06/2026		78,284.26
			278,480.88
	SUBTRACT		
	Payments 01/04/2026 - 30/06/2026		51,349.68
A	**Cash in Hand 30/06/2026** (per Cash Book)		**227,131.20**
	Cash in hand per Bank Statements		
	Petty Cash 31/12/2025	0.00	
	Co-operative Current Account 30/06/2026	66,839.07	
	Co-operative Savings Account 30/06/2026	31,565.12	
	Cambridge 27/04/2025	63,614.83	
	Unity Trust Current 30/06/2026	38,891.14	
	Unity Trust Savings 30/04/2026	31,791.78	
			232,701.94
	Less unpresented payments		5,570.74
			227,131.20
	Plus unpresented receipts		
B	**Adjusted Bank Balance**		**227,131.20**
	A = B Checks out OK		

Image Shows:

- Cash in Hand 01/04/2026 = £200,196.62
- ADD Reciepts 01/04/2026 – 30/06/2026 = £78,284.26
- SUBTRACT Payments 01/04/2026 – 30/06/2026 = £51,349.68

A – Cash in Hand 30/06/2026 = £227,131.20

- Bank Balances
  - Petty Cash £0.00
  - Co-Operative Current Account £66,839.07
  - Co-Operative Savings Account £31,565.12
  - Cambridge £63,614.83
  - Unity Trust Current £38,891.14
  - Unity Trust Savings £31,791.78

- Less unpresented payments £5,570.74
- Plus unpresented receipts £0.00

B Adjusted Bank Balance = £227,131.20

A = B Checks out OK

HARWELL PARISH COUNCIL

Uncashed Payments / Transfers Out (All Banks)

Up to 30th June 2026

Voucher	Date	Description		Total (£)	Bank
100	13/05/2026	Fire Extinguisher Inspection and Maintenance		£291.34	Unity Trust Current
104	11/06/2026	Hall Hire		£566.10	Unity Trust Current
106	16/06/2026	Insurance		£2,987.73	Unity Trust Current
99	17/06/2026	Harwell News Printing		£149.60	Unity Trust Current
84	25/06/2026	Replacement Machinery		£588.00	Unity Trust Current
89	25/06/2026	Opening Event (Pump Track)		£3.000	Unity Trust Current
90	25/06/2026	Pumptrack (Signs)		£33.60	Unity Trust Current
91	25/06/2026	Inspections (Pumptrack)		£504.00	Unity Trust Current
93	25/06/2026	Opening Event (Pumptrack)		£174.00	Unity Trust Current
113	30/06/2026	Adobe Pro		£24.94	Co-operative Current Account
102	30/06/2026	Maintenance - Machinery	£221.43	Unity Trust Current	
			Total	**£5,570.74**	

9.4. **To RECEIVE and NOTE the quarterly 'budget to actual' review including reserve balances for the period to 9 July 2026, in accordance with the Financial Risk Assessment and Management Register (Precept risk, adequacy of precept). Appendix I**

It was UNANIMOUSLY RESOLVED with ONE ABSTENTION to RECEIVE and NOTE the quarterly 'budget to actual' review including reserve balances for the period to 9 July 2026, in accordance with the Financial Risk Assessment and Management Register (Precept risk, adequacy of precept).

10. To approve new or updated Governing Documents [Standing Orders 9 and 23(b)]

10.1. **Policies updated to reflect the requirement (from 19 June 2026) to have a formal Data Protection complaints policy**

10.1.1.	**Privacy Notice**	**Appendix J**
10.1.2.	**Data Protection Policy**	**Appendix K**
10.1.3.	**Feedback & Resolution Policy**	**Appendix L**

It was UNANIMOUSLY RESOLVED to APPROVE the update Privacy Notice, Data Protection Policy and the Feedback & Resolution Policy to address the new legislative requirement for a Data Protection complaints policy.

10.2. **Publication Scheme (updated)** **Appendix M**

It was UNANIMOUSLY RESOLVED with ONE ABSTENTION to APPROVE the publication scheme.

11. Matters for future discussion *(no decisions taken)*

(NOTE: These items are carried over and included on agendas when space allows. Information is awaited from County Cllr for the first three items below.)

- Local bus information
- Steventon Lights/Hagbourne Hill
- Usage figures after the adoption of the waste sites booking system
- Hedges in Harwell blocking pavements on Reading Road and along the Winnaway.

12. To CONFIRM the date and time of the next Council Meeting: 8 September 2026.

There is no scheduled meeting in August. In accordance with standing order 9b, proposals of motions should be submitted to the Clerk no later than 1 September 2026.

CONFIRMED

Cllr Fleming left the meeting at 21.28

13. To consider and, if thought fit, approve the following motion: That the public and press be excluded under the Public Bodies (Admission to Meetings) Act 1960 and Local Government Act 1972 s100A(4), as the following items involve discussion of employment matters relating to identifiable individuals (Schedule 12A, Paragraphs 1 and 2). **CONFIDENTIAL PAPER**

It was UNANIMOUSLY RESOLVED to exclude members of public and press.

13.1. To NOTE staffing matters.

NOTED

Meeting ended: 21:33

Signed: Date: 8 September 2026

Chair